

Inspection Report

(Production Monitoring)

Report #:

INSPECTION RESULT

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PRODUCT DESCRIPTION

	Client Name:	
	Product Name:	
	Inspection date:	
	Your reference number:	
	P/O number:	
	Supplier:	
	Supplier address:	
	Contacts:	
	Order quantity:	
	Pcs ready for inspection:	
	Reference sample available:	
Factory cooperation	Factory organization	Inspector's opinion on the factory
Or refer to Supplier Inspection report:		

RESULTS				
Production management:				
Production process:				
Defective part:	Beyond AQL	CRI	MAJ	MIN
	Approximate number of inspected parts			
	Approximate number of inspected parts			
	Approximate number of inspected parts			

IMPORTANT REMARKS / GENERAL DEFECTS

INSPECTION STANDARDS	
Inspection type	
Sampling standard	
Sampling level	
AQL for Critical defective	
AQL for Major defective	
AQL for Minor defective	

PRODUCTION DETAILS
1. Loaded Quantity

Expected Result	Actual Finding /Comments
Which POs were in production today?	
Nb of pieces ready at the beginning of inspection:	
Approx number of pcs produced during inspection day:	
Number of pcs ready for packing at the end of inspection (rails, base, BMI and platform)	
Number of items finished and packed for those POs at the end of inspection:	
Expected date of completed PO?	
Number of the POs finished and ready for shipment ?	

PARTS AND RAW MATERIAL MANAGEMENT

Expected Result	Result	Actual Finding /Comments
Have all the electronic and mechanical components been tested?		
Has the test been recorded?		
How are the parts transported between the workshops (by hand or by machine)?		
Did any parts drop during transportation?		

Pictures	

PRODUCTION DETAILS			
1.1st process			
Process inspection start time		Process inspection end time	
Number of pieces produced during this period			
Expected Result	Result	Actual Finding /Comments	
Does the factory check to make sure the paint is dry after the product leaves the oven?			
Does the factory control the product? How often?			
What is the percentage of defective pieces found by the factory during the period of inspection? (list the defects found in the defective part below)			
What is the percentage of defective pieces found by the inspector after the control of the factory during the period of inspection? (list the defects found in the defective part below)			
Does the factory immediately rework the defective			

Pictures	

LIST OF DEFECTS FOUND DURING THIS PROCESS					
		CRI	MAJ	MIN	Pictures
Approximate number of inspected products (by factory / by inspector) :					
Defect found by the factory					
Defect found by the inspector					
2. 2nd process					
Process inspection start time			Process inspection end time		
Number of pieces produced during this period				Control panel:	
Expected Result	Result		Actual Finding /Comments		
Does the factory perform a visual control of the assembled parts? How often?					
Does the factory perform a function test of the BMI and the control panel? How often?					
Have the test been recorded?					
What is the percentage of defective pieces found by the factory during the period of inspection? (list the defects found in the defective part below)					
What is the percentage of defective pieces found by the inspector after the control of the factory during the period of inspection? (list the defects found in the defective part below)					
Does the factory immediately rework the defective pieces?					
Rough number of Control Panels and BMI produced during inspection day.					

Pictures	

LIST OF DEFECTS FOUND DURING THIS PROCESS					
		CRI	MAJ	MIN	Pictures
Approximate number of inspected products (by factory / by inspector) :					
Defect found by the factory					
Defect found by the inspector					
3. 3rd process					
Process inspection start time			Process inspection end time		
Number of pieces produced during this period					
Expected Result	Result			Actual Finding /Comments	
Does the factory perform a function test on all the pieces?How often?					
Doesoften?the factory perform a noise test on all pieces? How often?					
Has the test been recorded?					
Does the factory immediately re-work the defective parts?					
What is the percentage of defective pieces found by the factory during the period of inspection?(list the defects found in the defective part below)					
What is the percentage of defective pieces found by the inspector after the control of the factory during the period of inspection?(list the defects found in the defective part below)					
Rough number of bases produced during inspection day.					



Pictures	

LIST OF DEFECTS FOUND DURING THIS PROCESS					
		CRI	MAJ	MIN	Pictures
Approximate number of inspected products (by factory / by inspector) :					
Defect found by the factory					
4.Packing process					
Expected Result		Result		Actual Finding /Comments	
Does the factory clean the products before packing?					
Does the factory check the visual aspect before packing? How often?					
Sealing method (adhesive / staples /...)					

Pictures:	

ADDITIONAL PICTURES**Quality documents**

Draft report

Production lines

Factory Disclaimer

Original signature from Factory Manager accepting JWB Inspection conditions
on Shipment authorization and bribery issues

End of the Report